

B.S.W. (CBCS Pattern) Semester-V
5BSW01 - Paper-I - English (Communicative)

P. Pages : 2

Time : Three Hours



GUG/S/25/13137

Max. Marks : 80

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- Notes : 1. All questions are compulsory.
2. All questions carry equal marks.

- 1.** Answer **any two** of the following questions in about 150 words. **16**
- i) What is the use of information transfer? Explain with one example.
- ii) Write down importance of communication in business organization.
- iii) Write in detail on Downward communication and Horizontal Communication.
- 2.** Answer **any two** of the following questions in about 150 words. **16**
- i) Write down useful points which will help to face interview in better way.
- iii) How will you plan for your presentation? Explain.
- iii) What is interview? How will you prepare for it as an interviewer?
- 3.** Answer **any two** of the following questions in about 150 words. **16**
- i) Suppose, you are Akash Bhawe, the president of Students Development Committee. This committee is organizing workshop on personality Development for the students of the college. Prepare notice for the college notice board informing students about this workshop.
- ii) What is formal meeting? Write down the features of formal meeting.
- iii) Dr. Jivesh Kale is the secretary of Devotional Welfare Club. The meeting of of this club is scheduled on the 10th of the next month. The meeting is on conducting charity show, health camp etc. Prepare agenda for the meeting and then draft the minutes of the meeting.
- 4.** a) Change the degree **any four**. **8**
- i) Mathematics is as easy as English (Change into comparative degree)
- ii) Library is more significant than any other source of knowledge.
(Change into superlative degree)

- iii) Sujal is the cleverest student in the class. (Change into positive degree).
- iv) Very few fruits are as sweet as banana. (Change into superlative degree)
- v) Rabindranath Tagore was one of the greatest poets. (Change into comparative degree)
- vi) Aeroplane is faster than a train (Change into positive degree)

b) Change the narration **any four**.

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- i) John said to Abhay, "I am planning for the family tour to abroad".
- ii) Vinay said to Kirti, "Your notes of mathematics are very useful".
- iii) "Why are you leaving Delhi?" asked Prashant.
- iv) The teacher said to the students, "Complete your practical work within three days".
- v) Piyali told Mrunali that she would make sweet for her.
- vi) Gaurav said, "Have you joined the classes?"

5. a) What is e-mail? Explain with example.

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OR

Sumit Gupta writes an e-mail to the principal of his college requesting him to grant five days leave to him prepare this e-mail.

b) Answer the following questions in one or two sentences.

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- i) What is agenda of the meeting?
- ii) Write any one advantage of information transfer.
- iii) Write any one purpose of meeting.
- iv) Write any one tool of presentation.
